

**UPPER MOUNT BETHEL TOWNSHIP
NORTHAMPTON COUNTY, PENNSYLVANIA
387 Ye Olde Highway
P.O. Box 520, Mt. Bethel, PA 18343**

Phone: 570-897-6127

Fax 570-897-0108

TOWNSHIP PUBLIC RECORD REQUEST FORM
(in accordance with the Right-to-Know Act as amended by Act 100 of 2002)

DATE: _____

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

DESCRIPTION OR RECORDS (For more space, continue on back)

INSTRUCTIONS: PICK-UP _____ FAX _____ MAIL _____

SIGNATURE (When request is fulfilled): _____

For Office Use Only:

Copies _____ Postage _____ Fax: _____

TOTAL COST: _____

DATE REQUEST FULFILLED: _____

INITIALS OF TOWNSHIP STAFF MEMBER: _____

DATE INFORMATION: Picked up _____ Faxed _____ Mailed _____

CASH _____ **CHECK #** _____ **RECEIPT #** _____